**Financial Closure & Budget Reconciliation Report**

**Objective:**  
Complete the project’s financial accounting by reconciling budgets, expenditures, and forecasts, ensuring transparent fiscal closure.

**Detailed Components:**

* **Final Expense Summary:**
  + Breakdown of costs by category (personnel, software licenses, hardware, training).
* **Variance Analysis:**
  + Explanation of budget overruns or savings with supporting documentation.
* **Contract & Vendor Closure:**
  + Confirmation of settled invoices and contract completions.
* **Financial Auditing:**
  + Documentation for internal/external audits as required.
* **Future Financial Recommendations:**
  + Insights for budgeting in similar future projects.